University of Applied Sciences Potsdam
Gender Equality Officer
gleichstellungsbeauftragte@fh-potsdam.de

# Application for Funding from the Women's Advancement Fund at the University of Applied Sciences Potsdam (FHP)

## Personal details

Surname | First name

Department | if applicable, degree programme

Email address | Telephone (mobile)

## FHP status

- ☐ Academic staff member at the FHP
- ☐ MA degree student at the FHP
- ☐ Bachelor's degree student from the Department of Civil Engineering at the FHP

I am applying for funding for the following project (see also the guidelines on the award of grants)

Period covered by the funding application

- ☐ I have a current employment contract with FHP during this period.
- ☐ I am enrolled at the FHP during this period.

## Grant amount

Application for a grant of (up to 1,000.00 Euro)

The costs are made up as follows:

| Purpose | Amount of the costs |
|---|---|
| | |
| | |
| | |

## Other forms of financing

What other financing options were considered, and why are they not viable?

**To be completed by employees only:**

☐ The department has reviewed and rejected a request to cover these costs

The following are attached to this application:

☐ Brief description of the project (if this is not clear from the application documents)

☐ Verifiable supporting documents relating to the costs incurred (quotes, conference announcements or invitations, travel cost calculations)

☐ Proof of enrolment (for female students)

## Commitment and Data Protection

☐ I confirm that the information provided above is correct. I will notify immediately of any changes or additions.

☐ I agree that my personal data may be processed by the University of Applied Sciences Potsdam for the purposes of administering the grant and that the application documents may be stored. This declaration of consent may be withdrawn at any time; however, doing so will also invalidate the basis for receipt of the grant.

☐ Should I receive funding, I undertake to submit a report (informal, max. 1 page)

☐ I have taken note of the guidelines on the allocation of the Women's Advancement Fund.

Place Date Signature academic staff member

**For female students only**, as no digital version is available via the FHP

Handwritten signature **or** digital signature

The Student Equality Fund is an initiative designed to promote equality as part of the „Women Professors Programme 2030" at FHP.